**化学化工学院2016/2017—1学期教学工作量登记表**

**系： 姓 名：**

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| **理论教学**  **（本科生、研究生）** | **主讲人** | | **辅导人** | **学时** | | **新开否** | | **班级** | **人数** | **合班否** | **工作量** |
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| **实验教学** | **主讲人** | | **准备人** | **学时** | | **新开否** | | **班级** | **人数** | **几人/次** | **工作量** |
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| **生产实习地点** | | | **同组教师姓名** | | | | | **时间** | | **学生人数** | **工作量** |
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| **指导全日制硕士研究生姓名** | | | | | | | | | | **年级** | **工作量** |
|  | | | | | | | | | | **一年级** |  |
|  | | | | | | | | | | **二年级** |  |
|  | | | | | | | | | | **三年级** |  |
| **指导工程硕士研究生姓名（已答辩）** | | | | | | | | | | **年级** | **工作量** |
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| **担任学院工作** | | | | | | | | **时间** | | **工作量补贴** | |
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| **请假次数** | | **天数** | | | **调课次数** | | | | | **工作量（扣）** | |
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| **是否有教学事故** | |  | | | | | | | |  | |
| **是否有违纪** | |  | | | | | | | |  | |
| **工作量总计** | |  | | | | | **系主任审核：** | | | | |

**制表：西安石油大学化学化工学院**