**化学化工学院2016/2017—1学期教学工作量登记表**

**系： 姓 名：**

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| **理论教学****（本科生、研究生）** | **主讲人** | **辅导人** | **学时** | **新开否** | **班级** | **人数** | **合班否** | **工作量** |
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| **实验教学** | **主讲人** | **准备人** | **学时** | **新开否** | **班级** | **人数** | **几人/次** | **工作量** |
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| **生产实习地点** | **同组教师姓名** | **时间** | **学生人数** | **工作量** |
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| **指导全日制硕士研究生姓名** | **年级** | **工作量** |
|  | **一年级** |  |
|  | **二年级** |  |
|  | **三年级** |  |
| **指导工程硕士研究生姓名（已答辩）** | **年级** | **工作量** |
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| **担任学院工作** | **时间** | **工作量补贴** |
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| **请假次数** | **天数** | **调课次数** | **工作量（扣）** |
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| **是否有教学事故** |  |  |
| **是否有违纪** |  |  |
| **工作量总计** |  | **系主任审核：** |

 **制表：西安石油大学化学化工学院**